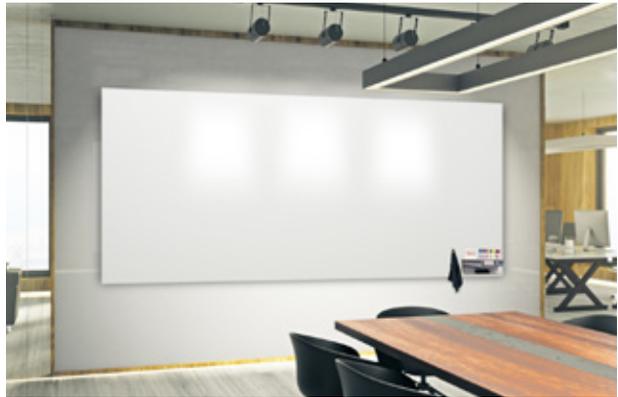




Care and Maintenance for Writing Surfaces and Acousticator Panels

Porcelain Markerboards · Porcelain Chalkboards · Glassboards
Fabric Panels · Acousticator Panels



Contact Corona Group Inc., for any additional information regarding maintenance—



Congratulations on installing your new Presentation product. It is extremely durable and will last for many years when used and maintained correctly. Please follow these simple guidelines for your particular product- Glassboards, Markerboards, Chalkboards, Fabric and Acosuticor Panels.

Daily Use and Cleaning

We recommend using corona dry wipe markers which are suitable for both Markerboards and Glassboards. Markerboards and Glassboards can be easily cleaned using our special erasers. Regularly check, clean or change eraser pad to ensure the best results.

> Glassboards/Porcelain Markerboards Effective Cleaning

Initial Cleaning to remove all Dust and Grime from shipping and installation should be with clean water and a very mild soap, then a clean rinse and dry with soft cloth. Acceptable alternates for initial and subsequent cleanings are: Corona Group Eximo with Water then dry with soft cloth, Denatured Alcohol and a soft cloth, Ammonia Free Windex (Original or Crystal Rain Only) and soft cloth or Sprayaway. Use the dry wipe cloth after using the Eximo sponge. Permanent marker may also be erased using the Eximo cleaning sponge and cloth.

NOTE: For Corona Group Satin Glass (Non-Glare Boards) - it is critical to the performance of the board, that initial cleaning and more frequent cleanings take place according to the instructions above. The Satin surface though very durable, is slightly porous and will hold residue and build-up at a faster rate than our Standard Glass and CPS Porcelain surfaces (which are totally non-porous).

Please Avoid

Abrasives, polishing or scouring powder.

> Porcelain Markerboards

Teflon coated magnets are recommended for use.

> Chalkboards- Daily Use and Cleaning

A chalkboard should be used for a period of 1-3 months (depending on how often the chalkboard is used) before the writing is easily swept off. We HIGHLY recommend using Corona Group foam erasers. Rinse and dry them regularly to ensure best results. Please only use pure chalk of good quality. Avoid fat chalk, oily chalk or chalk with flint and other impurities. We recommend Robercolor Chalk (available from Corona Group). We also recommend you clean daily with clear cold water and a clean cloth. Please only use a clean cloth.

Every 3rd Month

Wash the board thoroughly with ammonia-water (4 cups of household ammonia per 1 bucket of water) then wash with clear water to remove any ammonia from the surface.

Please Avoid

Cleaning materials containing fat, dirty cloths which have been used for cleaning tables, chairs, etc.

> Fabric and other Materials from Third Party Sources Effective Cleaning

Please consult cleaning instructions from the original manufacturer's website.



> Acousticor Panels

Daily Use and Effective Cleaning Steps

1. Blot any fresh spills immediately with a soft, white, lint-free cloth to keep the liquid from soaking into the panel material.
2. If stain has dried and there is visible soil, use a plastic bristle brush to gently soften the dirt. Avoid excessive pressure.
3. Thoroughly vacuum the surface using a clean dusting brush attachment.
4. Apply appropriate cleaning solution (see below) to a white, lint-free cloth or sponge. If using a hand spray application, do not oversoak the material.
5. Using the treated cloth, gently blot the stain starting at the outer edge and moving inward.
6. If necessary, renew the cleaning cloth or sponge. Repeat the process until any evidence of the stain appears on the cleaning cloth.
7. Once the stain is removed, soak up all remaining cleaning solution with a dry cloth.
8. Use a clean cloth or sponge soaked in water to remove any additional residue.
9. Allow treated surface to thoroughly air dry.
10. If direct application of water is not practical, a steam cleaner can be carefully used. Make sure the material does not get overheated.

Standard Recommended Cleaning Solutions and Notes

- 50 x 50 solution of warm water and bleach (5.25% sodium hypochlorite solution).
- 3% hydrogen peroxide.
- Distilled water (for stain removal only).
- Avoid cleaners with abrasives such as scouring powders or steel wool.
- Do not use cleaners that contain ketones, kerosene or petroleum products.

Special Microbial/Viral Contamination Solutions and Steps

(Proper PPE must be worn i.e., bleach odor respirator, protective eye wear and gloves)

1. Mix equal amounts of water and bleach (5.25% sodium hypochlorite solution).
2. Use a hand-spray applicator to mist the surface of panel; apply generously, but do not oversoak.
3. Allow treated surface to air dry.

Methods for Cleaning

1. Vacuum or mild soapy water and soft cloth; can be cleaned using standard antibacterial wipes or a bleach/water mixture without affecting the color.
2. Panels can be recycled.
3. Do not use cleaners that contain ketones, kerosene or petroleum products.



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